



Banstead Village in Bloom Executive Meeting Notes 8

06/07/2021

Executive meeting notes are posted on the BViB Website.

<p>Present David Martin (Chair) Lynne Hack (Secretary) & Advice on Council Matters Marion Hayns Sponsorship and Fundraising Kerry Garner Volunteers and Media Sally Hale BViB volunteer</p>	<p>Apologies John Hayns (Treasurer) RBBC representatives have an open invitation to attend Executive Meetings or provide an email update</p>	
Agenda Item	Decisions	Action by:
<p>1. Welcome and Apologies</p>		
<p>2. Current Financial Position and Projects</p>	<p>The Treasurers spread-sheet forms part of the record of the meeting.</p> <p>Summary.</p> <ol style="list-style-type: none"> 1. £7,114 in account – taking out ring-fenced expenditure and the minimum reserve – we have £3,615 available to spend. 2. We will in future have 4 main ringfenced funds. 3. David to discuss with John how we can use the Excel Sheet to satisfy the needs of the CIL Team regarding the various bids/projects. 4. Additional £2,500 now agreed by local Cllrs and await receipt in account. 	<p>David</p>
<p>3. SENSORY GARDEN</p>	<p><u>CIL -Sensory Garden £2,500 + £1,000 Specsavers = £3,500</u> -managed by Kerry</p> <ol style="list-style-type: none"> a. Current spend = £2,269 – leaving £1,231 b. Path, seat, and initial planting complete. Some damage to lavender to be rectified. c. Mosaic and pebble base in front of water fountain awaits. d. Double hoses are at Pistachios and watering is now taking place regularly. e. On conclusion any under or over spend will be moved to the CIL Virement Fund 	
<p>4. CIL VIREMENT FUND</p>	<p><u>CIL Virement Fund £ 441 remains (But see note j below)</u> - Managed by David</p> <ol style="list-style-type: none"> f. We will close the previous CIL Projects Funds, namely Library Bed; Sleeper Bed; and Lady Neville Tables and Chairs - will be closed. All under and over spends on these projects will be moved to this Fund g. In essence, all under and over spends on the Original CIL Bid (X4) will be moved to this Fund h. All monies will be authorised by David will be aligned to this fund 	

<p>5. CIL MAINTAINANCE FUND</p> <p>6. CIL OTHER PROJECTS</p>	<p>i. The current 'Welcome to Banstead' Flower bed will be aligned to this fund - Sally to note please - to ensure that the purchase of plants etc are marked up accordingly please. Has been completed, and has had over 8,000 views on our Facebook page. It has received huge positive response.</p> <p>j. Note - £723 and £259 spends = £982 to be allocated to one or more of the funds - Virement, Maintenance or other projects by David and John</p> <p>CIL - Maintenance Fund £2,500 (But see note j above) - Managed by Kerry</p> <p>k. All monies spent on maintenance in 2021 will be aligned to this account</p> <p>l. All subsequent and ongoing maintenance costs will be aligned to this Fund - authorised by Kerry</p> <p>m. Waitrose beds; money for upkeep will be sought from Waitrose</p> <p>n. Crocus beds to be interspersed with new Crocuses. Orange and interspersed between the wheelbarrows. – Additional Purple being done by Rotary/BHS in October/November</p> <p>o. Additional Daffodil Planting More Daffodils have been purchased and planted around road signs.</p> <p>p. Library and beds. Winter infill to be considered.</p> <p>q. Sleeper Beds. Overall Work Completed and looks good - Winter bulbs removed for replanting elsewhere. planting</p> <p>CIL - Other Projects Funds £2,500 (But see note j above) (Monies Authorised Awaits arrival in account) - Managed by David</p> <p>r. Projects authorised by the Executive Committee will be aligned to this fund.</p> <p>s. Currently - the development of the Brick/Block bed outside Cheyne Court - Memorial Roundabout - 'Cheyne Court/Memorial Roundabout Bed' - is authorised and all expenditure will be aligned to this Fund - Kerry/Sarah are the Leads. Provisional estimate given, being developed by contractor before go ahead is given.</p> <p>t. Sally to develop proposals for another bed – similar to the 'Welcome to Banstead' Flower bed – near the memorial depicting a Poppy.</p>	<p>Sally and David</p>
<p>7. 2021 Village Day 7th August.</p>	<p><u>Village Day – David</u></p> <ul style="list-style-type: none"> • Most of the proposed stalls have confirmed for 7th August. • David is co-ordinating a link up with the Business Guild. • Shops will have a Shop-front competition, a treasure hunt and a raffle. • Street Entertainers: Juggler, Singers, etc. • Library will have a marquee at the front with crafting for children. • We will aim to get the floral displays at their peak for 7th August. • We will have a stall in the Orchard 	<p>Kerry</p>

<p>8. Fundraising and Communications</p>	<p>1. <u>Quiz Night. – David and Marion</u></p> <ul style="list-style-type: none"> • Will be on Saturday 25th September, at the Community Hall. • There will not be a Raffle • Plenty of food will be provided, and consider apportioning to tables. • Table decorations will be provided • Consider monies collected to a specific project <p>2. <u>Wheelbarrows</u></p> <ul style="list-style-type: none"> • We will look to refresh the contracts with the companies sponsoring the wheelbarrows. Refreshing the signage and annual maintenance charges. To be finalised at the next meeting. <p>3. <u>Charity Christmas Fair.</u> Saturday 2nd October. - Marion and Lynne</p> <ul style="list-style-type: none"> • We will take a table at the fair this year. • Lynne is making lavender bags, Kerry is organising new photos for cards. It is hoped to have some planters for sale. 	<p>All</p> <p>Marion, Lynne and Kerry</p>
<p>9. Refurbishment of Lady Neville Playground.</p>	<p><u>Refurbishment of Lady Neville Playground – Marion</u></p> <ul style="list-style-type: none"> • Prepared strips on Chucks Meadow are for a wildflower path, but have been cleared with weed-killer, so will need to recover. • The old shrub bed has been re-instated. • Two tennis courts are to be cleaned and re-fenced. • The third tennis court is to be used for a scooter park. • 2 raised beds are to be installed. • The play area is closed for a week to re paint fencing. 5 new benches will be installed and 2 new bins. • New play equipment will be installed at a later date. • BViB working together with Cllr Nadean Moses on this 	
<p>10. AOB</p>	<ul style="list-style-type: none"> • <u>New wheelbarrows</u> are going to be made in October. • 11th /12th June 2022 - <u>Open gardens event.</u> The Flower club will be celebrating their 65th anniversary at the Community Hall on these dates. 	<p>Marion</p> <p>Kerry</p>
<p>9. Next Meeting</p>	<p>Tuesday 17th August</p>	
<p><u>Dates of Future Meetings</u></p> <p>Executive Committee Next meetings:</p> <p>Tuesday 17th August 2pm.</p> <p>AGM – November – date to be set</p> <p><u>Volunteer Working parties</u> Fridays 09:30 continued work at All Saints’ church Mondays 09:30 Litter picking - place to be advised</p>		

