



Banstead Village in Bloom Executive Meeting Notes

1/2/2022

Executive meeting notes are posted on the BVIB Website.

<p>Present David Martin (Chair) Lynne Hack (Secretary) & Advice on Council Matters Marion Hayns Sponsorship and Fundraising Kerry Garner Volunteers and Media Sally Hale Project Design.</p>	<p>Apologies John Hayns (Treasurer) RBBC representatives have an open invitation to attend Executive Meetings or provide an email update</p>	
Agenda Item	Decisions	Action by:
1. Welcome and Apologies		
2. Current Financial Position	<p>The Treasurer's spread-sheet forms part of the record of the meeting.</p> <p>Summary.</p> <ul style="list-style-type: none"> • £12,540 in account – taking out ring-fenced expenditure and the minimum reserve – we have £2,896 available to spend. • Discussed and agreed for the need to build up the contingency fund to £5,000 over time – To ensure the continued future of BVIB. Agreed that the £500 provided by BVRA bae put into the contingency fund. • Seek John's agreement to provide the full expenditure by individual projects, in addition to the overview, for each Executive Meeting 	<p>John to do please</p> <p>David to speak with John</p>
3. SENSORY GARDEN	<p><u>CIL -Sensory Garden £2,500 + £1,000 Specsavers = £3,500</u> <u>- £1,231 left</u> managed by Kerry</p> <ol style="list-style-type: none"> a. Current spend = <u>£2,269</u> b. Cobbles underneath the water fountain to be put in. c. Mosaic and pebble base in front of water fountain waiting for wall to be stabilised. d. David to follow up on the email Michael Hill regarding <ol style="list-style-type: none"> 1. The water fountain – switching on? 2. The Wall – condition and anticipated work 3. However, before this Kerry to ascertain whose responsibility painting the wall is – from the café. 	<p>David</p> <p>Kerry</p> <p>Kerry and David</p>

	<p>4. Kerry also to ascertain from Helen if Michael Hill is still a Manager at Greenspaces. David to copy in request to Lee Willcox</p> <p>e. Kerry and David chase up Seamus – regarding design for wall NB wheel caps ar 30cm</p> <p>f. Need to plant more large shrubs to stop the foxes getting to the scented plants as easily.</p>	Kerry
<p>4. CIL MAINTAINANCE FUND</p>	<p><u>CIL - Maintenance Fund £1,573.22</u> remaining- Managed by Kerry</p> <p>a. All subsequent and ongoing maintenance costs will be aligned to this Fund - authorised by Kerry</p> <p>b. Waitrose beds; money for upkeep has been received.</p> <p>c. Cheyne Court bed - Ray Butten is going to make a wooden frame for this bed to support the flower.</p> <p>d. ‘Welcome to Banstead’ Flower bed Proposals for future planting using long-term plants would cost £230 per year. The Current planting is in red and white for the Jubilee. Decided to stay with our proposals and seek funding for the plants from Evergreen</p> <p>e. Banstead Sign – Banstead Prep will be planting around the Banstead sign in Sutton Lane.</p> <p>f. Library and beds. Have been replanted for the spring.</p> <p>g. The Raised bed at the War Memorial Roundabout. Tete a tete bulbs were planted in the conifer sleeper beds. More bulbs have been planted.</p>	<p>Sally / Kerry</p> <p>Marion/Kerry / Sally</p>
<p>5. CIL OTHER PROJECTS</p>	<p><u>CIL - Other Projects Funds £2,500.</u> Managed by David</p> <p>a. Projects authorised by the Executive Committee will be aligned to this fund.</p>	David
<p>6. Village Day 2nd July 2022</p>	<p><u>Village Day – David</u></p> <ul style="list-style-type: none"> Orchard Booked for 2nd July 2022 for the Village Fair by Rotary. David is co-ordinating a link up with the Business Guild and Rotary. 	David

<p>7. Open Gardens Event 11/12th June 2022</p>	<ul style="list-style-type: none"> • Garden Trail including a tour of the war graves in the Churchyard. £5 per ticket, to go to charity. • Front Garden Competition, • Colin Sutherland will be opening his garden on these dates, as part of the trail. • The Flower club will be celebrating their 65th anniversary at the Community Hall on these dates. • Decided that proceeds from Garden Trail will go to Age Concern Banstead. David to notify Age Concern 	<p>David</p>
<p>7. Fundraising and Communication</p>	<p>1. <u>Quiz Night. – David and Marion</u></p> <ul style="list-style-type: none"> • Next year’s quiz will be on Saturday 24th September 2022, at the Community Hall. • Tickets will be £15 per person <p>2. <u>Wheelbarrows</u></p> <ul style="list-style-type: none"> • Wheelbarrows – 4 on order. • Awaiting delivery for two: Beacon & Colin Bull Swimming - already paid for. • Two for McCarthy & Stone arriving later in year. £750 paid up front. • Terms agreed - signs (one on each), installation, painting & filling with compost as per contract. • David to follow up on permissions through Michael Hill – but see notes on Sensory Garden at 3 above. 	<p>Marion/David</p> <p>Marion</p>
<p>9. Review of Donations Policy</p>	<p>The new policy for Sponsorship, including wheelbarrows, has been agreed, subject to a few final adjustments and will be implemented in April at the start of the next financial year. It is attached as an appendix.</p> <p>Amended Policy Circulated to Executive Members on 1st February</p>	<p>David to make the necessary changes before attaching to these notes.</p>
<p>10. Refurbishment of Lady Neville Playground.</p>	<p><u>Refurbishment of Lady Neville Playground – Marion</u></p> <ul style="list-style-type: none"> • We have put in bids for £35,500 to SCC to fund the refurbishment. • And bid for CIL funding of £14,500 to RBBC. • The full extent of the new pathways to be funded by CIL are still under discussion. Agreed already – foot path leading from Court Road to Park Road is to be renewed due to damage from tree roots. • Exact positioning of trim trail (funds awarded) to be decided. • Marion & Cate are meeting with the Play & Projects Officer Daniel Balcombe and Helen West from Greenspaces at the end of the month to determine 	

	<p>the position of the 6 new benches for which we were awarded the funds via a CIL bid.</p> <ul style="list-style-type: none"> BViB are now partnering with Banstead Neville Bowling Club to lobby for extensive path clearance around the perimeter of their grounds. This to include the narrowing path alongside the tennis courts. BNBC are carrying out a major upgrade of their grounds and wish to raise their visibility as part of the whole park. They are joining with us to lobby for increased accessibility and opening up of Chucks Meadow with a meandering pathway, seating and to include the trim trail. 	
11. AOB	<ul style="list-style-type: none"> Wooden Bus shelters have been replaced. A Bench in the high street fell apart and has been removed, we will consider getting a sponsor to replace it. Forge Steading will be approached for access to water. McCarthy Stone have offered to help fund clearance of the pavement on Holly Lane. Luke Bennett (SCC Councillor) will be approached to get approval from SCC. 	<p>Kerry/Marion</p> <p>David</p> <p>Kerry</p>
12. Next Meeting	Tuesday 5 th April 2pm –	

Dates of Future Meetings

Executive Committee

Next meetings:

Tuesday 5th April 2pm. At Marion and John's

AGM – Tuesday 15th November 2022 at 2pm. In the Mead Room, at the Community Hall.

Volunteer Working parties

Fridays 09:30 continued work at All Saints' church

Mondays 09:30 Litter picking - place to be advised