



Banstead Village in Bloom Executive Meeting notes 7/09/2020

Executive meeting notes are circulated to all nominated members of the BViB Council.

Present by Zoom David Martin (Chairman) [DM] Marion Hayns Sponsorship and Fundraising [MH] Kerry Garner Volunteers and Media [KG] Sally Hale (SH)		Apologies Lynne Hack (Secretary) & Advice on Council Matters [LH] John Hayns (Treasurer) [JH] RBBC representatives have an open invitation to attend Executive Meetings or provide an email update
Agenda Item	Decisions	Action by:
1. Welcome		
2. Apologies	Lynne Hack	
3. AGM	24th November 2pm. Community Hall, Booked. Or by Zoom dependent on prevailing conditions. Decision to be taken at next Executive meeting. Agenda: <ul style="list-style-type: none"> i. Annual Review of Work – David (15 Mins) ii. Presentation of Amended Constitution – David (5 Mins) iii. Annual Accounts – John (5 Mins) iv. Fundraising, Sponsorship and Donations – Marion (5/10Mins) v. Communications & Publicity; and Volunteers – Kerry (5/10Mins) vi. Questions to Executive (20 Mins) 	DM
4. Current Financial Position	The Treasurers spread-sheet forms part of the record of the meeting. Summary <ul style="list-style-type: none"> • Available to spend £863 for essential spending due eg. annual insurance. • £750 retained to assist with next year's expenditure • Kerry reported that £300 set aside for the War Memorial beds is no longer required. • Kerry also indicated that a cheque £150 has been provided by All Saints to pay for the rockery development. Cheque to be passed to John. 	
5. C.I.L. Bid	<ul style="list-style-type: none"> a. It was agreed to drop the planned bid for 6 additional planters since it was considered that these would cause an unnecessary extra burden. b. Planters <ul style="list-style-type: none"> ▪ These to be replanted in the autumn with sustainable bedding as previously agreed. c. Tables and Chairs <ul style="list-style-type: none"> • Now in situ. Decision to be taken at a later date regarding reallocation of existing benches. Still in use at present time. d. Sensory Garden: <ul style="list-style-type: none"> • Original Plan seen by Greenspaces resulted in a few 	DM

	<p>suggestions/comments.</p> <ul style="list-style-type: none"> Updated plan now received and has been forwarded to Greenspaces for agreement. It was expected that work would not begin on this until early spring. Soil very compacted there and needs possible Council intervention to dig this over first. Marion to advise Dan Smithard (Specsavers) of delay. <p>e. Sleeper Beds -Funds now Received</p> <ul style="list-style-type: none"> Further soil to be removed this week and then replaced by fresh – arriving Thursday 17th. Kerry has purchased an oil-based wood preservative which is to be applied Friday 11th. Soil and plants to be added Friday 18th. Plan of planting has been agreed by R&B Green Spaces <p>f. Library and beds –</p> <ul style="list-style-type: none"> Damaged wheelbarrow to be removed from roundabout Friday 25th. David to repair. To then be reinstalled on library bed. Surrounding area to be mulched and replanted. 	<p>DM</p> <p>MH</p> <p>DM</p> <p>KG</p>
6. 2021 Village Day July.	1. Defer any decision until early in New Year.	All
7. Fundraising and Communications	<p>1. Charity Christmas Fair Oct 3rd 0930-1300 Community Hall, Park Road</p> <ul style="list-style-type: none"> Lynne has put together 60 packs of cards for sale. Janet is planting up winter pots. Volunteer has donated knitted baby clothes for sale. Another volunteer is making Christmas decorations. 10 calendars to be ordered. If a sell out further copies can be pre-ordered. 	<p>LH</p> <p>JM</p> <p>KG</p>
8. Maintenance	<p>Maintenance of current developments – including year-round aspects.</p> <ul style="list-style-type: none"> All Saints Churchyard and Orchard; <ul style="list-style-type: none"> Climbing Rose for the Garden of remembrance is being considered £150 has been donated by relatives who wished it be used in the churchyard – it was agreed that this is to be used to fund an Alpine rock garden at front of the orchard, where there is very little soil. Volunteers are being requested to bring empty strong sacks if at all possible, for collection of debris. Litter picking; <ul style="list-style-type: none"> The group is now ‘back to normal’ on Mondays. Community Hall Roundabout and Community Hall Beds <ul style="list-style-type: none"> Horticultural Society and Flower Club dealing 	<p>MH</p> <p>KG</p> <p>KG</p>
9. Refurbishment of Lady Neville Playground.	<ul style="list-style-type: none"> Marion has contacted head teachers of 3 local schools. Article to be inserted in weekly emails sent out to parents asking for ideas, suggestions and offers of expertise with regard to putting together a plan for the possible refurbishment of the Children’s Play area to include a redrawing of the boundaries there. Deadline –half term. 	MH

	<ul style="list-style-type: none"> • Also contacted RHS for possible help and advice (included with our insurance) - awaiting reply • BViB working together with Cllr Nadean Moses on this. When plans firmed up to be submitted to Cllrs Mark Brunt and Natalie Bramhall – these will form the basis of a CIL bid. • BVRA have expressed a desire to be involved with us in this. • Further fund-raising ideas to be considered in the New Year together with the support of Pistachios. 	
10. Council Meeting	A meeting of the Council will be held on 24 th November, to present the revised constitution.	
11. AOB	<ul style="list-style-type: none"> • We continue to have problems with access to water for the planting in the High Street. • Ken Gulati is pushing for an outside tap to be installed at the Library and he will pay. • A secure outside tap is to be installed at the side of the new toilet block in the car park, in the next month. • It was agreed that a planning subcommittee be recognised and headed up by Kerry so as to offer her ongoing support in joint decision making. • Kerry is producing a list of new tools desired. This to be considered as part of the Tesco's bid (Which has a max 150) • Tesco plastic bags scheme –submit next year. • 5,000 crocus bulbs are to be planted by the Friday team on 16th October in front of the raised memorial bed. This is part of the Polio Awareness outreach. To comply with social distancing and add impact these will be planted in assorted clumps. • Pavement in Holly Lane. This was becoming so overgrown that it is deemed to constitute a danger to pedestrians who have to walk out into the busy road. to be reported to the JET (Joint Enforcement Team) for action. If follow up letter/email required – refer to David with the necessary information • The refurbished plaques in front of the Library and Waitrose are now in place and much admired. David to replace screws and put white cap covers thereon. – screws are too long 	<p>DM</p> <p>LH</p> <p>KG</p> <p>KG</p> <p>LH</p> <p>SH</p>
12. Next Meeting	Monday 5 th October at 2pm, by Zoom	

Dates of Future Meetings

Executive Committee

Next meetings:

Monday 5TH October 2pm.

AGM includes Executive, Volunteers, Sponsors and Supporters – **KG** to invite all volunteers. November. 24th Banstead Community Hall/Zoom? 2pm

Volunteer Working parties

Fridays 09:30 continued work at All Saints' church

Mondays 09:30 Litter picking - place to be advised

